



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: October 28, 2014

**DATE:** September 23, 2014  
**TO:** Board of County Commissioners  
**FROM:** Aaron Kenneston, Emergency Management and Homeland Security Program  
(775) 337-5898, Akenneston@WashoeCounty.us

**THROUGH:** Al Rogers, Management Services Director *AR*

**SUBJECT:** Recommendation to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$155,000.00 for a Public Information/Public Warning project; no match required; \$34,520 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.  
(All Commission Districts)

### SUMMARY

Recommended to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$155,000.00; no match required; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.

This ongoing project has produced updated emergency management guidance for warning, alerting, and informing citizens of disasters. The goal of this year's phase is to update the Emergency Alert System (EAS) plan to include the new Integrated Public Alert and Warning System (IPAWS). The new system allows digital alerts, including cellular telephone messages, to the traditional analog system that has been in place since the 1950s. The project builds upon our existing base to implement the FEMA and DHS guidance for building and sustaining preparedness through proactive public outreach as well as community-based and private sector programs for a unified approach.

The State issued this award retroactive from the date they received DHS funding.

Strategic Objective supported by this item: Safe, secure and healthy communities.

AGENDA ITEM # 23

### **PREVIOUS ACTION**

**November 13, 2012** – The Washoe County Board of County Commissioners approved a 2012 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$255,000.00.

**November 12, 2013** - The Washoe County Board of County Commissioners approved a 2013 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$165,000.00.

### **BACKGROUND**

This FFY14 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant is the continuation and sustainment of the citizen information and warning initiative begun in FFY 12. This project is an extension of the actions to build and sustain preparedness through public and private sector collaboration to provide proactive public information; a CAP compliant, interoperable emergency alerting system (EAS); as well as State and local plans for a unified approach to public warning.

Among other project deliverables such as workshops and collaborative stakeholder meetings, the project approved by the State Homeland Security Working Group (HSWG) has included several key actions. The first is funding for a public service campaign with the Nevada Broadcasters Association. The second is the ability to send Emergency Alert System (EAS) messages through a digital product known as MyStateUSA. The third is digital equipment to upgrade analog receivers. The fourth is funding to hire a plans-writer to develop a comprehensive public warning and information plan.

This project remains in the top three Nevada Homeland Security Commission priorities. Prior to this initiative, emergency managers had to telephone a radio station to record and send emergency alerts. Since the advent of this initiative, Federal Communications Commission (FCC) Required Weekly Tests (RWT) and FCC Required Monthly Test (RMT) have been successfully launched from the REOC in the interest of providing for safe, secure, and healthy communities.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** *2014 Homeland Security Grant, Public Information & Public Warning Project*

**Scope of the Project:** *The scope of this project is to deliver coordinated, prompt, reliable, and actionable information to the community through the use of clear, consistent, culturally and linguistically appropriate methods to relay information regarding any threat or hazard.*

**Benefit to Washoe County Residents:** *The benefit of this funding is for notification of emergency preparedness for the protection of life and property in the region from hazards and disasters.*

**On-Going Program Support:** *If additional program support is needed past the sustainment phase, we will continue to seek grant funding.*

**Award Amount:** \$155,000.00

**Grant Period:** September 01, 2014 through March 31, 2016

**Funding Source:** Department of Homeland Security

**Pass through From:** State of Nevada, Division of Emergency Management

**CFDA Number:** 97.067

**Grant ID Number:** 97067.HL4

**Match Amount and Type:** N/A

**Indirect Cost Rate (applicable to the award):**

Grant's recoverable indirect cost rate:

- \_\_\_ Indirect costs are fully recoverable  
☒ Sponsor does not allow for indirect cost recovery  
 \_\_\_ Sponsor has limited indirect cost recovery at \_\_\_ %  
 \_\_\_ Sponsor requires indirect Cost Rate Approved by Cognizant Agency

**Special Terms & Conditions:** *None, other than quarterly reporting.*

**Sub-Awards and Contracts:** \$20,000 – EAS/IPAWS Portal Subscription; \$45,000 – EAS Plans Writer; \$14,500 – Project Logistics/Project Documentation Vendor; \$7,500 – Workshop Venue Rental; \$12,800 – Training Vendor; \$6,080 - Training Venue Rental.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$155,000.00 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenue:		
I.O. 11199	431100 – Federal Grants	\$ 155,000.00
Expenditures:		
I.O. 11199	710100 – Professional Services	\$ 105,880.00
I.O. 11199	710350 – Office Supplies	\$ 3,400.00
I.O. 11199	710502 - Printing	\$ 1,000.00
I.O. 11199	711210 - Travel	\$ 6,000.00
I.O. 11199	711213 – Travel – Non-County	\$ 34,520.00
I.O. 11199	711504 – Equip Non-Capital	\$ 4,200.00

- No County Match Required

**RECOMMENDATION**

Recommendation to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$155,000.00 for a Public Information/Public Warning project; no match required; \$34,520 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"move to approve a 2014 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant passed through the State of Nevada, Division of Emergency Management for \$155,000.00 for a Public Information/Public Warning project; no match required; \$34,520 for non county travel for attendance to Planning and Training events; retroactive from September 01, 2014 through March 31, 2016; and direct the Comptroller's Office to make the appropriate budget adjustments."*



**STATE OF NEVADA**  
**DEPARTMENT OF PUBLIC SAFETY (NDPS)**  
**DIVISION OF EMERGENCY MANAGEMENT (NDEM)**

2478 Fairview Drive, Carson City, Nevada 89701  
 Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award			
<b>SUBGRANTEE:</b>	Washoe County Office of Emergency Management	<b>CFDA / PROJECT NO:</b>	97067HL4
<b>ADDRESS:</b>	5195 Spectrum Blvd. Reno, NV 89512	<b>NDEM DUNS:</b>	607025848
<b>PROJECT TITLE:</b>	Department of Homeland Security (DHS) Grant FFY14 - State Homeland Security Program (SHSP)	<b>SUB-GRANTEE DUNS:</b>	073786998
<b>GRANT PERIOD:</b>	September 1, 2014 - March 31, 2016	<b>FEDERAL GRANT FUNDS:</b>	\$155,000.00
<b>Special Notes:</b>		<b>MATCHING FUNDS:</b>	
		<b>TOTAL:</b>	\$155,000.00

APPROVED BUDGET FOR PROJECT		
CATEGORY	TOTAL PROJECT COSTS	
Public Warning and Public Information		\$155,000.00
<b>FEDERAL GRANT TOTAL</b>		<b>\$155,000.00</b>
<b>SUB-GRANTEE MATCH TOTAL</b>		

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government, the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding.  
 Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s)  
 ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS  
 (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET.

AGENCY APPROVAL		SUBGRANTEE ACCEPTANCE	
<b>Christopher B. Smith, Chief</b>		<b>Aaron Kenneston, Emergency Manager</b>	
Name and Title of Approving Official		Name and Title of Approving Official	
X <i>[Signature]</i>	9/4/14 X	<i>[Signature]</i>	9-9-14
Signature of Approving Official	Date:	Signature of Approving Official	Date:

**Internal NDEM Review**

*[Signature]* Chief

*[Signature]* Designee

Form: NDEM - FFY2014

**CONFIRMATION COPY**